



BID BULLETIN NO. 2

March 3, 2025

PB-ECC-2025-01

Renovation of ECC-OSHC REU 10 Cagayan De Oro Office

In accordance with Section 51.5 of the Implementing Rules and Regulations of Republic Act No. 12009 and in response to the queries raised by prospective bidders during the Pre-Bid Conference held on February 24, 2025, ECC- Bids and Awards Committee issues this Bid Bulletin on the subject procurement:

Inquiries/ Request for Clarifications	BAC Response
Inquiry about the deliverables detailing the completion of architectural works within 35 days and submission of as-built plans within 10 days. The prospective bidder inquired if the itemization could be removed and if the complete delivery of the project, including architectural works and the submission of as-built plans be made within the whole 45 days instead. He reasoned that the 35 days allocated for the architectural works is too short while the as-built plans could be completed in a shorter duration.	The 35-day and 10-day period for the completion of architectural works and submission of as-built plans, respectively is amended. The bidder may complete both the architectural works and the submission of as-built plans within 45 days.
The Bill of Quantities (BOQ) in the subject bidding documents did not indicate the required quantities, hence the cost could not be estimated.	Bid Bulletin No. 1 dated 21 February 2025 was issued to include the required quantities in the BOQ.
Inquiry whether the bidders are to coordinate with ECC Makati or Regional personnel in REU 10 Cagayan De Oro during the implementation of the project and for claims of payment	<p>For payment, the ECC Central Office will process and release the payment through the REU 10 office.</p> <p>For technical concerns, the contractor may directly coordinate with the Central Office through the ECC Architect and Engineer, copy furnished the REU 10. Once the contractor begins working onsite, they should coordinate with Region 10 CDO personnel, specifically regarding items such as building permits and mobilization.</p> <p>The supplier-bidder shall coordinate with the Makati Central Office and REU 10 Cagayan De Oro, through the following contact details:</p>

Inquiries/ Request for Clarifications	BAC Response
	<p><i>ECC Central Office Admin Bldg. Section 8899-4251 local 243</i></p> <p><i>ECC-OSHC REU 10 Office: 08-82312041</i></p> <p>A progress report shall be submitted to the ECC Central Office through or copy furnished REU 10 Cagayan De Oro Office</p>
Inquiry whether renovation or building permits are necessary, as some LGUs do not require such permits for small renovation projects.	A renovation permit is required as it is included in the BOQ and because as-built plans are also part of the deliverables.
Inquiry if the bidder could still submit a bid even if their Mayor's permit has expired.	In case of expired Mayor's permit, the bidder may submit the recently expired Mayor's permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit.
The bidder noted that the equivalent payment for the submission of as-built plans, set at 15% percent of the contract price, seems excessive and inquired if it could be reduced to 10% as it only covers the submission of as-built plans.	The 15% does not solely cover the submission of as-built plans. It also includes the completion of the contractor's punchlist and the actual turn-over of the project.
Inquiry whether retention money; which is 10% of the total contract price, will be deducted from the final payment.	Yes. 10% of the total contract price will be deducted from the final payment
Clarification if the signed and sealed as-built plans will serve as an internal copy or file for ECC only and will not be used for securing an occupancy permit.	Yes. The signed and sealed as-built plans will be for ECC's internal file as the REU 10 CDO personnel are already occupying the office space.

All other portions of the subject Philippine Bidding Documents (PBDs) affected by the abovementioned amendments shall be made to conform to the same. All other matters which are not included in this Supplemental Bid are hereby maintained by the ECC-BAC.

For guidance and information of all prospective external providers.


ATTY. EVELYN R. RAMOS
 Chairperson, ECC-BAC