



BID BULLETIN NO. 1

March 7, 2025

PB-ECC-2025-04

**Manpower Services (Janitorial, Technical & Clerical)
in the ECC for One (1) Year (2025-2026)**

In accordance with Section 51.5 of the Implementing Rules and Regulations of Republic Act No. 12009 and in response to the queries raised by prospective bidders during the Pre-Bid Conference held on March 6, 2025, the ECC- Bids and Awards Committee issues this Bid Bulletin on the subject procurement:

Inquiries/ Request for Clarifications	BAC Response
<p>What are the applicable proof of compliance to the requirement in the Additional Set of Technical Parameters item B: Resources which states <i>"The Agency shall provide a total of seventy-nine (79) janitorial, technical and clerical personnel to the ECC. It shall ensure adherence to the deployment, work schedule and job descriptions as detailed in this Technical Specifications/ Terms of Reference"</i>?</p> <p><i>Would a certification under oath, stating that once the project is awarded, they will provide the required number of personnel and adhere to the deployment, work schedule, and job description as detailed in the technical specifications, suffice as proof of compliance with the subject provision.</i></p>	<p>Yes. The attachment of a certification under oath or an undertaking by the bidder, committing to supply and deploy the 79 required personnel in accordance with the work schedules and job description detailed in the Terms of Reference, will suffice as proof of compliance with the mentioned technical specifications.</p>
<p>Will the SSS rates for 2025 be used in the computation of bid for the subject procurement?</p>	<p>Yes. Bidders should compute their bid using the SSS premium rates for 2025.</p>
<p>What are the required attachments to the Statement of Single Largest Completed Contract?</p>	<p>The bidder may include the Certificate of Acceptance or Satisfactory Completion of the listed contract. There is no need to attach the contracts in the SLCC.</p>
<p>Is there a required percentage for the agency fee?</p>	<p>There is no prescribed minimum or maximum limit on the agency fees. It is up to the bidder to decide what percentage to offer, and the computed amount will form part of their bid.</p>

All other portions of the subject Philippine Bidding Documents (PBDs) affected by the abovementioned amendments shall be made to conform to the same. All other matters which are not included in this Supplemental Bid are hereby maintained by the ECC-BAC.

For guidance and information of all prospective external providers.


ATTY. EVELYN R. RAMOS
Chairperson, ECC-BAC 