



INVITATION TO BID/ AUCTION FOR THE SALE OF ECC UNSERVICEABLE PROPERTIES / JUNK PROPERTIES ON "AS IS, WHERE IS BASIS"

The **EMPLOYEES' COMPENSATION COMMISSION**, through its Disposal Committee invites all interested parties in the public bidding/ auction for the sale of the following unserviceable/junk properties located at the ECC Bldg. 355 Sen. Gil J. Puyat Avenue, Makati City:

| Lot | Item Description | Minimum Bid / Auction Price |
|-----|---|-----------------------------|
| 1 | IT Equipment | 14,859.00 |
| 2 | Office Equipment, Machineries, Furniture and Fixtures | 72,090.00 |
| 3 | Office Supplies, Waste Materials | 9,920.00 |
| | Total | 96,869.00 |

The above unserviceable properties may be inspected at the said location during regular working days from 8:00 a.m. to 3:00 p.m.

The schedule of bidding activities are as follows:

| ACTIVITIES | DATE | TIME |
|--------------------------------|--|-----------------------|
| Publication | | |
| ♦ ECC Website | December 3-11, 2024 | |
| ♦ Bulletin Boards | December 3-11, 2024 | |
| Issuance of Bid Documents | December 3-11, 2024 *December 12-17, 2024 | 8:00 a.m. - 3:00 p.m. |
| Pre Bid Conference | December 12, 2024 *December 18, 2024 | 1:00 p.m. |
| Submission and Opening of Bids | December 12, 2024 *December 18, 2024 | 2:00 p.m. |

**in case of failed Bidding on December 12, 2024*

The Pre-Bidding Conference and submission / opening of bids shall be conducted at the ECC Bldg. 355 Sen. Gil J. Puyat Avenue, Makati City.

All interested bidders can purchase bidding documents on the above scheduled dates upon presentation and submission of the following:

1. Letter of Intent
2. Valid Mayor's/Business Permit for year 2024;
3. Special Power of Attorney (SPA) for sole proprietorship / partnership or Board Resolution for corporation, in case of an authorized representative.

Qualified bidders shall pay to the ECC Cashier a non-refundable bidding fee for each of the mentioned lots, as follows:

| Lot | Item Description | Minimum Bid / Auction Price |
|-----|---|-----------------------------|
| 1 | IT Equipment | 200.00 |
| 2 | Office Equipment, Machineries, Furniture and Fixtures | 700.00 |
| 3 | Office Supplies, Waste Materials | 200.00 |

Sealed proposals for the sale of unserviceable properties listed shall be accompanied by a bid bond in the amount equivalent to 10% of the Minimum Bid Price, in the form of Cash, Cashier's/Manager's check payable to the order of the EMPLOYEES' COMPENSATION COMMISSION confirmed by a universal/commercial bank. The bid bond shall be converted to a performance bond upon issuance of Notice of Award.

Interested parties may obtain information and secure a complete set of bidding documents from the Committee Secretariat at Tel. Nos. 8899-4251 local 215 / 204.

THE EMPLOYEES' COMPENSATION COMMISSION (ECC) RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITIES OR DEFECTS FOUND THEREIN AND TO ANNUL THE BIDDING WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS AND TO ACCEPT ONLY SUCH BIDS MOST ADVANTAGEOUS TO THE GOVERNMENT.


ATTY. EVELYN R. RAMOS
Chairperson, ECC Disposal Committee

