



30 July 2024

**ATTY. MARIUS P. CORPUS**

*Chairperson*

Governance Commission for GOCCs (GCG)  
3/F BDO Paseo Towers, 8741 Paseo de Roxas  
Makati City, Philippines 1226

Dear Atty. Corpus:

In compliance with item 7 of GCG Memorandum Circular No. 2023-01 dated 19 January 2023, may we submit the attached ECC-OSHC Quarterly Monitoring Report for the 2<sup>nd</sup> Quarter of 2024 for your perusal. The supporting documents are uploaded using the link provided in our email.

Thank you.

Very truly yours,

  
**ATTY. KAIMA VIA B. VELASQUEZ**  
Executive Director

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**EMPLOYEES' COMEPNSATION COMMISSION – OCCUPATIONAL SAFETY AND HEALTH CENTER**

	Component				Annual Target	[2nd] Quarter		
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual	
<b>Stakeholders/Customers</b>	SO 1	<b>Ensured Satisfaction of Customers</b>						
	SM 1	Percentage of Satisfied Customers – External Clients	Number of respondents who gave a rating of at least Satisfactory ÷ Total number of Respondents	5%	(Actual/Target) x Weight  0% = If less than 80%	90% Satisfactory rating	N/A	Ongoing
	SM 2	Increase number of Persons with Work-Related Disability (PWRDs) provided with rehabilitation services that are reintegrated to economic mainstream	Number of PWRDs with gainful employment and livelihood for the current year ÷ PWRDs provided with rehabilitation services from the previous year	10%	(Actual/Target) x Weight  0% = If less than 20%	25% of PWRDs provided with rehabilitation services in 2023 reintegrated into the economic mainstream  25% of 427* = 106 *Unique number of PWRDs provided with rehab services	3%  Cumulative Target	7.47% 8/106  <ul style="list-style-type: none"> <li>• With Business: 5</li> <li>• Employed: 0</li> <li>• With Business &amp; Employed: 3</li> </ul>
	<b>Sub-total</b>			<b>15%</b>				

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

	Component				Annual Target	[2nd] Quarter		
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual	
<b>Finance</b>	SO 2	<b>Maximized Budget Utilization</b>						
	SM 3	Efficient Utilization of Corporate Operating Budget	Total obligated ÷ DBM-Approved Corporate Operating Budget (COB)	5%	(Actual/Target) x Weight	90% utilization rate	25%	<b>29.5%</b> <b>P201,112,397.67</b> <b>of P681,320,000</b>  ECC: 28% (P98,216,070.67 of P352,417,000)  OSHC: 31.28% (P102,896,327 of P328,903,000)
							Cumulative Target	
	<b>Sub-total</b>			<b>5%</b>				
<b>Internal</b>	SO 3	<b>Enhanced EC Benefits through Policy Issuances</b>						

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

	Component					Annual Target	[2nd] Quarter	
	Strategic Objective (SO)/ Strategic Measure(SM)		Formula	Weight	Rating System		Target	Actual
	SM 4	Formulate EC Policy Issuances to enhance benefits and improve services	Actual Accomplishment	10%	All or nothing	3 New Policies	1	1 EC Policy approved by the Board
							Cumulative Target	
	SO 4	<b>Proposed OSH Policies through Research</b>						
	SM 5	Complete/ conduct OSH related research	Total number of completed research submitted to DOLE	10%	(Actual/Target) x Weight	5 Researches submitted to the Department of Labor and Employment	0	Ongoing
	SO 5	<b>Prompt and Fair Resolution of Cases</b>						
	SM 6	Efficient Disposition of Appealed Cases within the Process Cycle Time (PCT) <sup>1</sup>	Number of cases resolved by the Commission ÷ Number of cases docketed	10%	(Actual/Target) x Weight	100% of Appealed cases disposed within the prescribed Process Cycle Time (PCT)	100%	100% 31/31 cases disposed within PCT
	SO 6	<b>Improved Awareness and Capacity in Priority Areas</b>						

<sup>1</sup> Applicable processing time based on compliance with Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

Strategic Objective (SO)/ Strategic Measure(SM)		Component			Annual Target	[2nd] Quarter	
		Formula	Weight	Rating System		Target	Actual
SM 7a	Conduct of Mandatory Occupational Safety and Health (OSH) Training for Safety Officers	Actual number of new batches provided for Safety Officers in compliance with R.A. No. 11058	10%	(Actual/Target) x Weight	500 batches of OSH trainings	100	Completed 389 batches (77.8%)  COSH: 50 BOSH: 339
SM 7b	Increased public awareness on Employees' Compensation Program (ECP)	Actual number of advocacy seminars to public/private workers/employers	10%	(Actual/Target) x Weight	Conduct of 120 ECC-organized advocacy seminars to public/private workers/employers	60	93 (78%) inhouse Seminars conducted
						Cumulative Target	
SO 7	<b>Efficient Delivery of Technical Services</b>						
SM 8	Percentage of technical services completed within the process cycle time (PCT) <sup>2</sup>	Number of Technical Services completed within PCT ÷ Total number of Technical Services with valid request	10%	(Actual ÷ Target) x Weight	100% of technical services processed within the prescribed PCT	100%	376 processed within 20 days PCT  WEM: 107 PPE: 262 OH: 7

<sup>2</sup> Applicable processing time based on compliance with Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

	Component				Annual Target	[2nd] Quarter	
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual
	<i>Sub-total</i>			50%			
<b>- Learning and Growth</b>	SO 8	<b>Maintenance and Implementation of a Quality Management System</b>					
	SM 9	Ensure compliance to Quality Management System	Actual Accomplishment	7.5%	All or nothing	Pass the 1 <sup>st</sup> Surveillance Audit on ISO Certification 9001:2015 of core processes <sup>3</sup>	<p>N/A</p> <p><b>ECC:</b> Conducted the first Management Review Meeting on June 13, 2024, to discuss the findings from the first Internal Quality Audit, which was conducted from May 13 to May 30, 2024</p> <p><b>OSHC:</b> Conducted Management Review last June 10, 2024, to discuss changes in organization, internal audit plans and other matters</p>

<sup>3</sup> Covering core processes of both ECC and OSHC.

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

	Component				Annual Target	[2nd] Quarter	
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual
						SM 10	Accomplishments of deliverables based on the ISSP

<sup>4</sup> Covering ICT projects and information systems of both ECC and OSHC.

**PES Form 4**  
**[2nd] Quarter Monitoring Report**

	Component				Annual Target	[2nd] Quarter	
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual
	SO 9	Development of Human Resources Capabilities					
SM 11	Improvement of the Competency Level <sup>5</sup> of the Organization	Actual Accomplishment	2.5%	All or nothing	Establishment of Baseline using the Recalibrated Competency Framework of ECC	N/A	Done with the proposed 2024 recalibrated competency catalogue.  Competency assessment per employee is done at the end of the year.
		Actual Accomplishment	2.5%	All or nothing	Improvement on the Competency Level of OSHC	25%	48%
<b>Sub-total</b>			<b>20%</b>				
<b>TOTAL</b>			<b>100%</b>				

<sup>5</sup> The competency baseline of the organization shall pertain to the average percentage of required competencies met which can be computed using the following formula:

$$\frac{\sum_{a=1}^A \left( \frac{\text{Actual Competency Level}}{\text{Required Competency Level}} \right)_a}{A} \cdot B$$

where: a = Competency required, A = Total number of competencies required of position, b = Personnel profiled, B = Total number of personnel profiled