



23 April 2024

ATTY. MARIUS P. CORPUS

Chairperson

Governance Commission for GOCCs (GCG)
3/F Citibank Center, 8741 Paseo de Roxas
Makati City, Philippines 1226

Dear Atty. Corpus:

In compliance with item 7 of GCG Memorandum Circular No. 2023-01 dated 19 January 2023, may we submit the attached ECC-OSHC Quarterly Monitoring Report for the 1st Quarter of 2024 for your perusal. The supporting documents are uploaded using the link provided in our email.

Thank you.

Very truly yours,


ATTY. KAIMA VIA B. VELASQUEZ
Executive Director

EMPLOYEES' COMEPNSATION COMMISSION – OCCUPATIONAL SAFETY AND HEALTH CENTER

	Component				Annual Target	[1st] Quarter		
	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual	
	Stakeholders/Customers	SO 1	Ensured Satisfaction of Customers					
SM 1		Percentage of Satisfied Customers – External Clients	Number of respondents who gave a rating of at least Satisfactory ÷ Total number of Respondents	5%	(Actual/Target) x Weight 0% = If less than 80%	90% Satisfactory rating	N/A	Ongoing
SM 2		Increase number of Persons with Work-Related Disability (PWRDs) provided with rehabilitation services that are reintegrated to economic mainstream	Number of PWRDs with gainful employment and livelihood for the current year ÷ PWRDs provided with rehabilitation services from the previous year	10%	(Actual/Target) x Weight 0% = If less than 20%	25% of PWRDs provided with rehabilitation services in 2023 reintegrated into the economic mainstream 25% of 427* = 106 <small>*Unique number of PWRDs provided with rehab services</small>	N/A	2.83% 3/106 <ul style="list-style-type: none"> • With Business: 2 • Employed: 0 • With Business & Employed: 1
Sub-total				15%				
Fin anc	SO 2	Maximized Budget Utilization						

PES Form 4
[1st] Quarter Monitoring Report

	Component				Annual Target	[1st] Quarter		
	Strategic Objective (SO)/ Strategic Measure(SM)		Formula	Weight		Rating System	Target	Actual
		SM 3	Efficient Utilization of Corporate Operating Budget	Total obligated ÷ DBM-Approved Corporate Operating Budget (COB)		5%	(Actual/Target) x Weight	90% utilization rate
	Sub-total			5%				
Internal Process	SO 3	Enhanced EC Benefits through Policy Issuances						
	SM 4	Formulate EC Policy Issuances to enhance benefits and improve services	Actual Accomplishment	10%	All or nothing	3 New Policies	0	Ongoing

PES Form 4
[1st] Quarter Monitoring Report

		Component			Annual Target	[1st] Quarter	
Strategic Objective (SO)/ Strategic Measure(SM)		Formula	Weight	Rating System		Target	Actual
SO 4	Proposed OSH Policies through Research						
SM 5	Complete/ conduct OSH related research	Total number of completed research submitted to DOLE	10%	(Actual/Target) x Weight	5 Researches submitted to the Department of Labor and Employment	0	Ongoing
SO 5	Prompt and Fair Resolution of Cases						
SM 6	Efficient Disposition of Appealed Cases within the Process Cycle Time (PCT) ¹	Number of cases resolved by the Commission ÷ Number of cases docketed	10%	(Actual/Target) x Weight	100% of Appealed cases disposed within the prescribed Process Cycle Time (PCT)	100%	100% 18/18 cases disposed within PCT
SO 6	Improved Awareness and Capacity in Priority Areas						
SM 7a	Conduct of Mandatory Occupational Safety and Health (OSH) Training for Safety Officers	Actual number of new batches provided for Safety Officers in compliance with R.A. No. 11058	10%	(Actual/Target) x Weight	500 batches of OSH trainings	100	Completed 184 batches (34.8%) COSH: 18 BOSH: 166

¹ Applicable processing time based on compliance with Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.

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		Component			Annual Target	[1st] Quarter	
Strategic Objective (SO)/ Strategic Measure(SM)		Formula	Weight	Rating System		Target	Actual
SM 7b	Increased public awareness on Employees' Compensation Program (ECP)	Actual number of advocacy seminars to public/private workers/employers	10%	(Actual/Target) x Weight	Conduct of 120 ECC-organized advocacy seminars to public/private workers/employers	20	39 inhouse Seminars conducted
SO 7	Efficient Delivery of Technical Services						
SM 8	Percentage of technical services completed within the process cycle time (PCT) ²	Number of Technical Services completed within PCT ÷ Total number of Technical Services with valid request	10%	(Actual ÷ Target) x Weight	100% of technical services processed within the prescribed PCT	100%	187 processed within 20 days PCT WEM: 49 PPE: 135 OH: 3
Sub-total			50%				

² Applicable processing time based on compliance with Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.

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	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight	Rating System		Target	Actual	
					Learning and Growth	SO 8	Maintenance and Implementation of a Quality Management System	
	SM 9	Ensure compliance to Quality Management System	Actual Accomplishment	7.5%	All or nothing	Pass the 1 st Surveillance Audit on ISO Certification 9001:2015 of core processes ³	N/A	ECC: <ol style="list-style-type: none"> 1. Conducted Inhouse QMS related Trainings 2. Updated version 2 forms and new coded Forms from Admin and WCPRD 3. Submitted 1st Quarter report to DOLE-FMS OSHC: <ol style="list-style-type: none"> 1. Conducted Management Review last Jan. 19, 2024 2. Submitted 1st Quarter Report to DOLE-FMS <i>Surveillance Audit scheduled on the last quarter of 2024</i>

³ Covering core processes of both ECC and OSHC.

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Strategic Objective (SO)/ Strategic Measure(SM)		Formula	Weight	Rating System	Target		Actual	
SM 10	Accomplishments of deliverables based on the ISSP	Actual Accomplishment	7.5%	(Actual/ Target) x Weight	100% implementation of the ISSP/s ⁴ as submitted to the DICT	N/A	ECC: Renewal of licenses for Antivirus Software and Firewall OSHC: Renewal of software licenses and subscriptions, expiring this 1 st quarter, completed.	
SO 9	Development of Human Resources Capabilities							
SM 11	Improvement of the Competency Level ⁵ of the Organization	Actual Accomplishment	2.5%	All or nothing	Establishment of Baseline using the Recalibrated Competency Framework of ECC	N/A	Review and finalization of the recalibrated competencies	

⁴ Covering ICT projects and information systems of both ECC and OSHC.

⁵ The competency baseline of the organization shall pertain to the average percentage of required competencies met which can be computed using the following formula:

$$\sum_{b=1}^B \left[\frac{\sum_{a=1}^A \left(\frac{\text{Actual Competency Level}}{\text{Required Competency Level}} \right)_a}{A} \right]_b$$

where: a = Competency required, A = Total number of competencies required of position, b = Personnel profiled, B = Total number of personnel profiled

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	Strategic Objective (SO)/ Strategic Measure(SM)	Formula	Weight		Rating System	Target	Actual
		Actual Accomplishment	2.5%	All or nothing	Improvement on the Competency Level of OSHC	10%	10%
	Sub-total		20%				
	TOTAL		100%				