



**BID BULLETIN NO. 1
May 29, 2023**

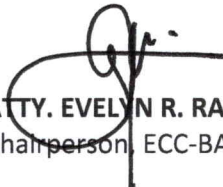
**PB-ECC-2023-05
Public Bidding for the Procurement of Cloud Service:
Software as a Service (SAAS) for One (1) Year
(Framework Agreement 2023)**

In accordance with Section 22.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 and in response to queries and clarifications raised by prospective external providers, the ECC- Bids and Awards Committee issues this Bid Bulletin on the subject procurement:

Query	Clarification
Technical Specifications – Implementation is not included in the Bid	Implementation is included
Technical Specifications – Migration is not included in the Bid. If there is migration of emails, kindly provide the following data: a. Source of email data b. How many users will be migrated c. Total email size/ data to be migrated	Migration is included a. Source of email data – MS Exchange 2012 b. No. of users for migration – 75 c. Total database size – 318 GB
Technical Specifications – Training services is not included in the bid a. How many pax per session? b. Virtual training is highly recommended	Administrators' training is included which includes implementation/ administration/ management and Trainor's training Estimated Users: 10-15 Mode of Training: Any
Delivery Schedule – May we seek to relax the 30-days implementation period upon NTP receipt if the total email size/ data exceeds 5 users and 10GB storage	Delivery Schedule: 45 days upon receipt of Notice to Proceed
	Please see attached revised forms: 1. Section VI. Schedule of Requirements 2. Section VII. Technical Specifications

All other portions of the subject Philippine Bidding Documents (PBDs) affected by the abovementioned amendments shall be made to conform to the same. All other matters which are not included in this Supplemental Bid are hereby maintained by the ECC-BAC.

For guidance and information of all prospective external providers.


ATTY. EVELYN R. RAMOS
Chairperson, ECC-BAC

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<i>Item / Service Type and nature of each item/service</i>	<i>Maximum Quantity</i>	<i>Delivery Period</i>
<i>Cloud Service: Software as a Service (SAAS)</i>	<i>140</i>	<i>Within forty-five (45) calendar days upon receipt of Call-off</i> <i>(Quantity to be determined for each Call-off)</i>

I hereby commit to deliver the required quality and quantities upon receipt of the Call-off as indicated above.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Landline/ Cellphone No. / Email Address: _____

Date: _____

Technical Specifications

Framework Agreement

1. The project is for the **Procurement of One (1) Lot Cloud Service: Software as a Service (SAAS)**;
2. The scope of the project is not limited to the supply and delivery of Cloud Services since it involves other incidental services such as technical assistance and orientation of ECC personnel on the features of the Cloud Service being offered; _____.
3. Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

Item / Service	Maximum Quantity	Technical Specifications / Scope of Work	Statement of Compliance (Comply or Not Comply)	Reference / Proof of Compliance
Cloud Service: Software as a Service (SAAS) – 1 year	140	Custom and secure business email		
		Minimum of 150 participant video meetings + recording		
		Minimum of 2 TB Storage per user		
		Security and Management controls		
		Standard Support		
		Inclusions:		
		Business email		
		Custom email for ECC		
		Phishing and spam protection that blocks at least 99.9% of attacks		

Item / Service	Maximum Quantity	Technical Specifications / Scope of Work	Statement of Compliance (Comply or Not Comply)	Reference / Proof of Compliance
		Video and voice conferencing feature		
		Meeting length (maximum)		
		Digital white boarding		
		Noise cancellation		
		Meeting recordings saved to Cloud Storage / Drive		
		Moderation controls		
		Hand raising		
		Breakout rooms		
		Drive – Secure cloud storage		
		Application for desktop		
		Support for at least 100 file types		
		Shared drives for ECC team/ employees		
		Target audience sharing		
		Minimum of 2 TB per user		
		Chat – Team messaging feature		
		Turn history on or off by default		
		Auto-accept invitations		
		One-to-one external chat		
		Advanced chat rooms, including threaded rooms and guest access		
		Calendar – Shared calendars		
		Appointment booking pages		
		Browse and reserve conference rooms		
		Collaborative content creation		
		Keep Shared Notes		
		Sites website builder		
		Forms survey builder		

Item / Service	Maximum Quantity	Technical Specifications / Scope of Work	Statement of Compliance (Comply or Not Comply)	Reference / Proof of Compliance
		Interoperability with Office files		
		Easier analysis with Smart Fill, Smart Cleanup, and Answers		
		Writing assistance with Smart Compose, grammar suggestions, and spelling auto-correct		
		Connected Sheets - Fundamental		
		Custom branding for document and form templates		
		Others		
		Implementation is included		
		Migration is included a. Source of email data – MS Exchange 2012 b. No. of users for migration – 75 c. Total database size – 318 GB		
		Administrators' training is included which includes implementation/ administration/ management and Trainor's training Estimated Users: 10-15 Mode of Training: Any		

I hereby commit to deliver the required specifications as listed above.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Landline/ Cellphone No. / Email Address: _____

Date: _____