

Republic of the Philippines  
**EMPLOYEES COMPENSATION COMMISSION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EMPLOYEES COMPENSATION COMMISSION in the CSC website:

**MARIBEL S.T. OLIVEROS**

Date: February 02, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards  |                              |                             |   |                            | Place of Assignment      |
|-----|---|--------------------|------------------------|----------------|--|------------------------------|-----------------------------|---|----------------------------|--------------------------|
|     |   |                    |                        |                | Education  | Training                     | Experience                  | Eligibility                                 | Competency (if applicable) |                          |
| 1   | Information Officer III                             | 48                 | 18                     | 40,637         | Bachelor's Degree  | 8 Hours of Relevant Training | 2 Years Relevant Experience | CS Professional or 2nd Level Eligibility    |                            | ECC Head Office - Makati |
| 2   | Secretary II  | 10                 | 9                      | 17,975         | Completion of 2 years studies in College   | 4 Hours of Relevant Training | 1 Year Relevant Experience  | CS Subprofessional or 1st Level Eligibility |                            | ECC Head Office - Makati |
| 3   | Computer Operator I                                 | 21-1               | 7                      | 15,738         | Completion of 2 years studies in college or high school graduate with relevant vocational/trade course | None Required                | None Required               | CS Subprofessional or 1st Level Eligibility |                            | ECC Head Office - Makati |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 12, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through email their application to:

**STELLA ZIPAGAN - BANAWIS**

Executive Director

4th and 5th Flrs., ECC Bldg., 355 Sen. Gil Puyat Ave.,

Makati City

[recruitment@ecc.gov.ph](mailto:recruitment@ecc.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**