

**EMPLOYEES' COMPENSATION COMMISSION**  
**INDICATIVE ANNUAL PROCUREMENT PLAN FOR CY 2022**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes / No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/ Project)
					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>MFO 1: IMPROVED AND EXPANDED BENEFITS AND SERVICES</b>												
	<b>A. POLICY DEVELOPMENT</b>												
	1 Policy Development (Legal)												
	a.Publication of Board Resolution	Appeals	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	275,000.00	275,000.00		
	2. Policy Development (Medical)												
MCE	b. Representation Expenses	WCPRD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	14,400.00	14,400.00		
	<b>Sub-Total</b>									<b>289,400.00</b>	<b>289,400.00</b>		
KGP	<b>1. Kagabay Program</b>												
KGP1	a. Trainings PWRD's	WCPRD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	560,000.00	560,000.00		Supplies and materials for training
KGP3	b. Starter kit (400@20k)	WCPRD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	7,735,000.00	7,735,000.00		
	<b>Sub-total</b>									<b>8,295,000.00</b>	<b>8,295,000.00</b>		
	<b>c. Local travel</b>												
KGP5H	1. Main Office	WCPRD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	800,000.00	800,000.00		Transportation Fare (Air/Land)
KGP5R	2. REUs	ECC-REUs	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,000,000.00	1,000,000.00		Transportation Fare (Air/Land)
	<b>Sub-total</b>									<b>1,800,000.00</b>	<b>1,800,000.00</b>		
	<b>Representation - WCPRD Meetings</b>	WCPRD	No	NP-53.9 SVP	1st-4th Qtr	1st-4th Qtr	1st-4th Qtr	1st-4th Qtr	COB	<b>50,000.00</b>	<b>50,000.00</b>		
	<b>3. Physical Restoration of ODW</b>	WCPRD											
	a. Other Professional fee												
PR1	1. Prosthesis (75PWRDs@120,000.00)		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	10,815,000.00	10,815,000.00		
PR2	2. PT, OT and EMG and other Rehab. Services		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	11,689,000.00	11,689,000.00		
PR3	b. Local Travel (PWRDs)		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	200,000.00	200,000.00		
	<b>Sub-total</b>									<b>22,704,000.00</b>	<b>22,704,000.00</b>		
	<b>C. ECP INFORMATION DISSEMINATION</b>												
	<b>1. IEC Materials Developed/Distributed</b>												
	a. Printing of the following IEC Materials	IPAD											

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					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
IEC1	1. List of Occupational Diseases (40,000 pcs.x P5.00/piece)	IPAD	No	NP-53.9 SVP	19-Mar-2022	24-Mar-2022	28-Mar-2022	30-Mar-2022	COB	200,000.00	200,000.00		
IEC2	2. Poster Printing	IPAD	No	NP-53.9 SVP	19-Mar-2022	24-Mar-2022	28-Mar-2022	30-Mar-2022	COB	200,000.00	200,000.00		
IEC3	3. Printing of P.D. 626, as amended	IPAD	No	NP-53.9 SVP	19-Mar-2022	24-Mar-2022	28-Mar-2022	30-Mar-2022	COB	200,000.00	200,000.00		
IEC4	4. Promotional Fan	IPAD	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	100,000.00	100,000.00		
IEC5	5. Guidelines for Workers	IPAD	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	200,000.00	200,000.00		
IEC6	6. Guidelines for Employers with IRR	IPAD	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	100,000.00	100,000.00		
	<b>Sub-Total</b>									<b>1,000,000.00</b>	<b>1,000,000.00</b>		
IEC9	<b>9. Distribution of IEC Materials</b>	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
	a. Postage									<b>500,000.00</b>	<b>500,000.00</b>		
	<b>Sub-Total</b>												
	<b>2. ECP Disseminated Through Multi Media</b>												
	<b>Multi-Media Marketing Development</b>												
MM1	1. Radio Program	IPAD	Yes	Public Bidding	21-Jan-2022	9-Feb-2022	16-Mar-2022	27-Mar-2022	COB	10,000,000.00	10,000,000.00		
MM3	2. SMS Campaign (Text Blast)	IPAD	Yes	Public Bidding	21-Jan-2022	9-Feb-2022	16-Mar-2022	27-Mar-2022	COB	8,000,000.00	8,000,000.00		
MM3	3. Publication of Ads	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,000,000.00	1,000,000.00		
MM4	4. Digital Media Management (Online/ Social Media Advertisement - FB, Youtube, Google etc.)	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,000,000.00	1,000,000.00		
MM5	5. Facebook Chatbox	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
MM6	6. E-Learning	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
MM7	7. Information Booth	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
	<b>Sub-total</b>									<b>21,100,000.00</b>	<b>21,100,000.00</b>		
	<b>3. ECC Community Management and Advocacy Campaign</b>												
ADV01	a. Advocacy Seminar (Trainings/Seminars)	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	2,000,000.00	2,000,000.00		Venue, Supplies, Materials, Meals
	<b>Sub-total</b>									<b>2,000,000.00</b>	<b>2,000,000.00</b>		
	<b>4. Management of Public Assistance Center</b>												

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PACRE	a. Representation - Snacks for PWRD claimants	IPAD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	38,000.00	38,000.00		
	<b>5. Printing and Distribution of Annual Report</b>												
PRN1	a. Design, Layout and Printing of ECC Annual Rport	IPAD	No	NP-53.9 SVP	19-Oct-2022	24-Oct-2022	28-Oct-2022	30-Oct-2022	COB	250,000.00	250,000.00		
	<b>SUB-TOTAL MFO 1</b>									58,026,400.00	58,026,400.00		
	<b>MFO 2: APPEALED CLAIMS DISPOSED</b>												
	A. EVALUATION AND DISPOSITION OF EC APPEALED CASES												
AD1	1. Representation	Appeals	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	144,000.00	144,000.00		
AD2	2. Travel	Appeals	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	136,800.00	136,800.00		Transportation Fare (Air/Land), Accommodation
AD3	3. Seminar	Appeals	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	210,000.00	210,000.00		
	<b>Sub-total</b>									490,800.00	490,800.00		
	<b>SUB TOTAL MFO 2</b>									490,800.00	490,800.00		
	<b>TOTAL MFOs</b>									58,517,200.00	58,517,200.00		
	<b>I. GENERAL ADMINISTRATIVE SUPPORT SERVICES (GASS)</b>												
	<b>A. Technical Support policy/Program Development</b>												
	<b>1. Compendium of EC Claims statistics</b>												
	a. Representation Expense	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	7,680.00	7,680.00		
	<b>2. Research and studies conducted, REU ICT</b>	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	90,000.00	90,000.00		Representation
	<b>3. DOLE Partnership Project</b>												
	a. Hosting of DOLE Partnership Project												
	Representation	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	50,000.00	50,000.00		
	<b>4. Conduct of agency Wide Planning Activities</b>												
	a. Seminar	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	184,000.00	184,000.00		Venue, Representation

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	b. Local	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	110,000.00	110,000.00		Venue, Representation
	c. Execom	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	144,000.00	144,000.00		Venue, Representation
	<b>5. Provision of IT Support Services</b>												
	a. Representation	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	20,000.00	20,000.00		
	b. Seminar	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	20,000.00	20,000.00		Supplies & Materials
	c. Local	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	250,000.00	250,000.00		Transportation Fare (Air/ Land)
	<b>6. ECC Quality Management System</b>												
	a. Compliance to the requirements of ISO (External Audit)	PPSMD	No	NP-53.9 SVP	4-Oct-2022	9-Oct-2022	13-Oct-2022	15-Oct-2022	COB	12,000.00	12,000.00		
	b. Professional fee	PPSMD	No	NP-53.9 SVP	4-Oct-2022	9-Oct-2022	13-Oct-2022	15-Oct-2022	COB	300,000.00	300,000.00		
	c. Local, REU ISO	PPSMD	No	NP-53.9 SVP	4-Oct-2022	9-Oct-2022	13-Oct-2022	15-Oct-2022	COB	234,750.00	234,750.00		
	<b>7. Implementation of GAD Plan</b>												
	a. Seminar	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	223,200.00	223,200.00		
	<b>8. Third party Survey (GCG Requirement)</b>												
	a. Consultancy Services (third-Party Survey)	PPSMD	No	NP-53.9 SVP	4-Oct-2022	9-Oct-2022	13-Oct-2022	15-Oct-2022	COB	500,000.00	500,000.00		
	b. Representation Expenses	PPSMD	No	NP-53.9 SVP	4-Oct-2022	9-Oct-2022	13-Oct-2022	15-Oct-2022	COB	12,000.00	12,000.00		
	<b>Sub-Total</b>									<b>2,157,630.00</b>	<b>2,157,630.00</b>		
	<b>SUB TOTAL GASS-Tech. Support Policy</b>									<b>2,157,630.00</b>	<b>2,157,630.00</b>		
	<b>B. GENERAL ADMINISTRATIVE FINANCIAL SUPPORT</b>												
	<b>A. ADMINISTRATIVE</b>												
	<b>4. TRAINING</b>												
CB	<b>a. Capacity Building</b>												
CB1	1. External trainings	Admin Div.	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,275,000.00	1,275,000.00		Seminar/Training Fee, Accommodation
CB2	2. In-house trainings / Wellness, Healthy Lifestyle	Admin Div.	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,580,280.00	1,580,280.00		Seminar/ Facilitator Fee, Meals, Supplies & Materials
CB3	3. GODP - Lecture/Seminar	Admin Div.	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	81,040.00	81,040.00		Seminar/ Facilitator Fee, Meals, Supplies & Materials



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	<b>Sub-Total</b>									<b>2,936,320.00</b>	<b>2,936,320.00</b>		
	<b>5. Year-End Culminating Activity</b>												
YEC1	a. Food	Admin	No	NP-53.9 SVP	3-Nov-2022	8-Nov-2022	12-Nov-2022	14-Nov-2022	COB	113,600.00	113,600.00		
YEC5	b. Tshirt	Admin	No	NP-53.9 SVP	3-Nov-2022	8-Nov-2022	12-Nov-2022	14-Nov-2022	COB	106,500.00	106,500.00		
	<b>Sub-Total</b>									<b>220,100.00</b>	<b>220,100.00</b>		
	<b>6. CSC ACTIVITIES/RETIREMENT</b>												
GAS	<b>7. GASOLINE, OIL AND LUBRICANT EXPENSES</b>	Admin Supply	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	600,000.00	<b>600,000.00</b>		
OS	<b>8. OFFICE SUPPLIES EXPENSES</b>	Admin Supply	No	NP 53.5 Agency to Agency	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	1,500,547.00	<b>1,500,547.00</b>		
SXOE	<b>10. SEMI-EXPANDABLE-OFFICE/ ICT EQUIPMENT &amp; MACHINERY</b>												
SXOE1	Electric Fan, (Standfan)	Finance - 3 REU 1 - 2 REU CAR - 1	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	6,658.08	6,658.08		
SXOE2	Calculator, Compact	Admin Supply	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	2,081.10	2,081.10		
SXOE3	Paper Shredder	Admin Supply	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	5,699.20	5,699.20		
SXOE4	Fire Extinguisher, Dry Chemical	REUs	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	14,872.00	14,872.00		
SXOE5	Fire Extinguisher, Pure HCFC, 10 lbs	Admin Bldg.	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	140,331.25	140,331.25		
SXOE6	Fire Extinguisher, Pure HCFC, 5 lbs	Admin Bldg.	No	NP-53.9 SVP	4-Mar-2022	9-Mar-2022	13-Mar-2022	15-Mar-2022	COB	30,000.00	30,000.00		
SXOE7	Two-Fold Stretcher with Straps	Admin Bldg.	No	NP-53.9 SVP	4-Mar-2022	9-Mar-2022	13-Mar-2022	15-Mar-2022	COB	12,000.00	12,000.00		
SXOE8	Wall Clock	REU 6	No	NP-53.9 SVP	4-Mar-2022	9-Mar-2022	13-Mar-2022	15-Mar-2022	COB	500.00	500.00		
SXOE9	Client/ Feedback Suggestion Box	REU 6	No	NP-53.9 SVP	4-Mar-2022	9-Mar-2022	13-Mar-2022	15-Mar-2022	COB	1,000.00	1,000.00		
SXOE10	Office Chair, Adjustable Black	COA	No	NP-53.9 SVP	2-Feb-2022	7-Feb-2022	11-Feb-2022	13-Feb-2022	COB	14,000.00	14,000.00		
SXOE11	Steel Racking Shelves	COA	No	NP-53.9 SVP	2-Feb-2022	7-Feb-2022	11-Feb-2022	13-Feb-2022	COB	30,000.00	30,000.00		
SXOE12	Steel Filing Cabinet	Finance	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	18,000.00	18,000.00		
SXOE13	Other Office Equipment / Machineries	ECC	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	23,723.01	23,723.01		

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SX1	External Hard Drive, 1 TB	Finance - 3 Supply - 2 PPSMD - 7 REUs - 11	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	59,773.32	59,773.32		
SX2	Flash Drive, 16 gb	REU 1 -2 Finance - 5 PPSMD -10 Supply - 7	No	NP-53.9 SVP	3-Apr-2022	8-Apr-2022	12-Apr-2022	14-Apr-2022	COB	4,018.56	4,018.56		
SX3	Mouse, Optical, USB Connection Type	Finance - 1 REUs	No	NP-53.9 SVP	3-Apr-2022	8-Apr-2022	12-Apr-2022	14-Apr-2022	COB	1,558.20	1,558.20		
SX4	Mouse, Wireless	PPSMD	No	NP-53.9 SVP	3-Apr-2022	8-Apr-2022	12-Apr-2022	14-Apr-2022	COB	1,540.00	1,540.00		
SX5	Printe, Laser Colored	PPSMD	No	NP-53.9 SVP	3-Apr-2022	8-Apr-2022	12-Apr-2022	14-Apr-2022	COB	110,586.00	110,586.00		
SX6	Digital Voice Recorder	Finance, Admin HR	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	12,831.28	12,831.28		
SX7	Wireless Pointing Device/ Laser Pointer	Admin HR	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	2,000.00	2,000.00		
SX8	Multi-Function Printer	OED	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	14,999.00	14,999.00		
SX9	Uninterruptible Power Supply	PPSMD	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	168,000.00	168,000.00		
SX10	Webcam	IPAD	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	200,000.00	200,000.00		
SX11	Ringlight	IPAD	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	60,000.00	60,000.00		
SX12	Cellphone / IPAD and Script Holder	IPAD	No	NP-53.9 SVP	1-Feb-2022	6-Feb-2022	10-Feb-2022	12-Feb-2022	COB	20,000.00	20,000.00		
	<b>Sub-Total</b>									<b>954,171.00</b>	<b>954,171.00</b>	-	
	<b>11. SEMI EXPENDABLE-BOOKS/FURNITURE</b>												
SXFF1	Monoblock Chair, Beige, without armrest	REUs	No	52.1b Shopping	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	18,220.80	18,220.80		
	<b>Sub-Total</b>									<b>18,220.80</b>	<b>18,220.80</b>		
	<b>12. TEXTBOOKS &amp; INSTRUCTIONAL MATERIAL EXPENSES</b>	Admin Div	No	NP-53.9 SVP	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	COB	500.00	<b>500.00</b>		
OSIT	<b>13. OTHER SUPPLIES EXPENSES-IT SUPPLIES</b>	Admin supply	No	NP-53.9 SVP	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	COB	2,670,111.00	<b>2,670,111.00</b>		
ELW	<b>14. ELECTRICITY, LIGHT AND WATER</b>												
ELW1	a. Water consumption	Central office	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	730,000.00	730,000.00		
ELW2	b. Water consumption	ECC-REUs	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	-			
ELW3	c. Electricity consumption	Central office	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	4,000,000.00	4,000,000.00		
ELW4	d. Electricity consumption	ECC-REUs	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	260,000.00	260,000.00		

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					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
	Sub-Total									4,990,000.00	4,990,000.00		
	<b>15. COMMUNICATION EXPENSES</b>												
	a. Postage and deliveries												
COM1	1. Admin-Main office	Admin Records	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
COM1	2. Admin-ECC-REUs	Admin Records	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	180,000.00	180,000.00		
COM1	3. WCPRD	Admin Records	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	180,000.00	180,000.00		
COM1	4. Appeals	Admin Records	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	10,000.00	10,000.00		
	Sub-Total									470,000.00	470,000.00		
	<b>TELEPHONE EXPENSES</b>												
COM2	b. Telephone-landline	Central office	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	900,000.00	900,000.00		
COM2	c. Telephone-landline	ECC-REUs	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	756,000.00	756,000.00		
COM3	d. Telephone-cellular 1. eligtas SMS reporting-cellcard load	Central office	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	550,000.00	550,000.00		
COM3	e. Telephone-cellular	ECC-REUs	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	80,000.00	80,000.00		
COM4	f. Internet expense	Central office & REUs	No	Direct Contracting	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	850,000.00	850,000.00		
COM5	g. Cable, Satellite, Telegraph & Radio expenses	Central office	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	20,000.00	20,000.00		
	Sub-Total									3,156,000.00	3,156,000.00		
	<b>16. RENTAL EXPENSES</b>	ECC-REUs	No	NP-53.10 LRPV	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	3,225,000.00	3,225,000.00		
	<b>17. ADVERTISING EXPENSES</b>												
	a. HR (vacancy)	Admin/HR	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	30,000.00	30,000.00		
	Sub-Total									30,000.00	30,000.00		
	<b>18. REPRESENTATION (ADMIN)</b>	Admin Div	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	250,000.00	250,000.00		
	<b>19. TRANSPORTATION &amp; DELIVERY (LIAISON)</b>	Liason officer	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	120,000.00	120,000.00		
SUBEX	<b>20. SUBSCRIPTION EXPENSES</b>	OED	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	70,000.00	70,000.00		
AUDEX	<b>21. AUDITING EXPENSES</b>	COA	No	NP 53.5 Agency to Agency	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	2,452,000.00	2,452,000.00		
	<b>22. JANITORIAL EXPENSES</b>	Admin supply	Yes	Public Bidding	20-Oct-2021	8-Nov-2021	13-Dec-2021	24-Dec-2021	COB	16,000,000.00	16,000,000.00		

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					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>23. SECURITY SERVICES</b>	Admin supply	Yes	Public Bidding	20-Oct-2021	8-Nov-2021	13-Dec-2021	24-Dec-2021	COB	4,606,600.00	<b>4,606,600.00</b>		
	<b>24. OTHER PROFESSIONAL SERVICES</b>												
	<b>a. Assessment Testing</b>	Admin/HR	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	200,000.00	<b>200,000.00</b>		
RM	<b>25. REPAIRS AND MAINTENANCE</b>												
	<b>a. Office Building</b>	Admin Bldg											
RM1	1. Garbage Collection	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
RM2	2. Elevator maintenance & repair	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	350,000.00	350,000.00		
RM3	3. Pest control	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
RM4	4. Garden Project Maintenance	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
RM5	5. Repainting of Building interior/Exterior & Basement	Admin Bldg	No	Public Bidding	21-Apr-2022	10-May-2022	14-Jun-2022	25-Jun-2022	COB	1,000,000.00	1,000,000.00		
RM6	6. Carpentry, paintings, minor repair (in-house)	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	100,000.00	100,000.00		
RM7	7. Replacement of Overhead Water Reservoir	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
RM8	8. Marble Polishing/ Cleaning of Glass Panel	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
RM9	9. General cleaning services	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	77,500.00	77,500.00		
RM10	10. REU Offices repairs and maintenance	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	150,000.00	150,000.00		
RM11	11. Building Compliance - Fire Extinguisher Refill	Admin Bldg	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	24,900.00	24,900.00		
	<b>Sub-Total</b>									<b>3,002,400.00</b>	<b>3,002,400.00</b>		
RMOE	<b>b. Office Equipment</b>												
	1. Copier, aircons and other equipment	Admin Supply	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	220,000.00	220,000.00		
RMFF	<b>c. Furniture and Fixtures</b>												
	1. Repair of office furniture	Admin Supply	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	50,000.00	50,000.00		
RMIT	<b>d. IT Equipment and Software</b>												
	1. Computers, printer.cabling installation	PPSMD	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	600,000.00	600,000.00		
RMMV	<b>e. Motor Vehicle</b>	Admin Supply	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	500,000.00	500,000.00		
	<b>Sub-Total</b>									<b>1,370,000.00</b>	<b>1,370,000.00</b>		
MX	<b>26. MISCELLANEOUS EXPENSES</b>												
MX1	a. ECC Corporate Giveaways	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	300,000.00	300,000.00		
MX2	b. Token to Commissioners/Secretary	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	70,000.00	70,000.00		




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					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
MX3	c. Christmas Token to guard/janitor	Admin	No	NP-53.9 SVP	3-Nov-2022	8-Nov-2022	12-Nov-2022	14-Nov-2022	COB	215,000.00	215,000.00		
MX4	d. Notarial fee	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	12,000.00	12,000.00		
MX5	e. Laundry fee	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	5,000.00	5,000.00		
MX6	f. Stipend, flowers for occasions	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	23,000.00	23,000.00		
	<b>Sub-Total</b>									<b>625,000.00</b>	<b>625,000.00</b>		
INEX	27. INSURANCE EXPENSES												
INEX1	a. Vehicle Insurance	Admin Supply	No	NP 53.5 Agency to Agency	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	51,936.77	51,936.77		
INEX2	b. Office Equipment and Building insurance	Admin Supply	No	NP 53.5 Agency to Agency	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	48,063.23	48,063.23		
	<b>Sub-Total</b>									<b>100,000.00</b>	<b>100,000.00</b>		
	<b>28. OTHER MOOE</b>												
	a. Cultural & Athletic Activities												
OMOE1	1. ECC Choral	Admin Div	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	239,500.00	239,500.00		Choir Instructor Fees, Costumes, outfits, food
	2. ECC Health and Fitness Program												
OMOE2	a. Aerobics/Zumba Sessions	Admin Div	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	270,000.00	270,000.00		Fitness Instructor Fees, Fitness supplies/ materials
	3. Sports Activities		No										
	<b>Sub-Total</b>									<b>509,500.00</b>	<b>509,500.00</b>		
	<b>29. INTER-AGENCIES ACTIVITIES</b>												
	3. Fun Run Activities	Admin	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	11,250.00	11,250.00		Supplies, materials, tokens, food, etc.
GODP	4. GODP Activities-Emergency kit/5S		No										Supplies, materials, tokens, food, etc.
GODP1	a. Tree-planting activity		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	278,500.00	278,500.00		Supplies, materials, tokens
GODP3	c. Emergency Preparedness Activities/ Emergency Kit		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	225,000.00	225,000.00		Supplies, materials, tokens
GODP4	5. Wellness Program				1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB				Supplies, materials, tokens
	a. Annual Physical Exam		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	710,000.00	710,000.00		Supplies, materials, tokens
	b. Annual Drug Test		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	710,000.00	710,000.00		Supplies, materials, tokens
	e. Vaccines for COVID, Pneumonia, Flu; COVID-19 Testing		No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	2,500,000.00	2,500,000.00		Supplies, materials, tokens

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					Advertise ment/ Posting of IB / RFQ / REI	Submission/ Opening of Bids/ Quotes	Notice of Award	Contract Signing		Total	MOOE	CO	
	Sub-Total									4,423,500.00	4,434,750.00		
	SUB-TOTAL GASS- GEN. ADMIN. FINANCIAL SUPPORT									54,499,969.80	54,511,219.80		
	31. BOARD CONCERN												
	a. Commission Meeting Expenses	BS	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	300,000.00	300,000.00		Supplies, food
	b. Committee Meeting Expenses	BS	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	191,000.00	191,000.00		Supplies, food
	Total BS									491,000.00	491,000.00		
	36. INTERNAL AUDIT UNIT												
	a. Travelling expenses	IAU	No	NP-53.9 SVP	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr.	COB	425,412.00	425,412.00		Transportation Fare (Air/Land),Supplies, Accommodation
	Total IAU									425,412.00	425,412.00		
	TOTAL: GASS									57,574,011.80	57,585,261.80		
	TOTAL MOOE FOR CY 2019									116,091,211.80	116,102,461.80		
	CAPITAL OUTLAY												
CO1	Motor Vehicle	Admin	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	2,000,000.00		2,000,000.00	
CO2	Videoke/CD/DVD Player	Admin	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	25,000.00		25,000.00	
CO3	Airconditioning Unit Split Type	ECC Head Office/ REU	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	1,455,000.00		1,455,000.00	
CO4	Air Cooler	REU	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	36,000.00		36,000.00	
CO5	Television	OED, PPSMD	No	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	105,000.00		105,000.00	
CO6	Fire Extinguisher, Pure HCFC, 50 lbs	Admin Bldg	No	NP-53.9 SVP	17-Feb-2022	22-Feb-2022	26-Feb-2022	28-Feb-2022	COB	26,000.00		26,000.00	
CO7	Other Office Equipment	Admin	NO	NP-53.9 SVP	19-May-2022	24-May-2022	28-May-2022	30-May-2022	COB	25,000.00		25,000.00	
	ISSP Year 2 Implementation												
CO8	Laptop Computers - 24 units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	960,000.00		960,000.00	
CO9	Mobile Devices (Tablets) - 4 units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	160,000.00		160,000.00	
CO10	Multi-Function Printers - 5 Units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	85,000.00		85,000.00	
CO11	Scanners - 2 Units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	100,000.00		100,000.00	
CO12	Office Productivity Software - 28 Licences	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	560,000.00		560,000.00	

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CO13	Public Assitance Kiosk - 2 Units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	140,000.00		140,000.00	
CO14	Switches - 5 Units	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	75,000.00		75,000.00	
CO15	IPAD Laptop	PPSMD	No	Public Bidding	20-Mar-2022	8-Apr-2022	13-May-2022	24-May-2022	COB	1,120,000.00		1,120,000.00	
	<b>Sub-Total</b>									<b>6,872,000.00</b>		<b>6,872,000.00</b>	
	<b>TOTAL CAPITAL EXPENDITURES</b>									<b>6,872,000.00</b>		<b>6,872,000.00</b>	
	<b>GRAND TOTAL</b>									<b>122,963,211.80</b>	<b>116,102,461.80</b>	<b>6,872,000.00</b>	

Prepared by:

  
**ANALIZA C. CHUA**  
 Supply Officer III

Reviewed & Submitted by:

  
**MARIBEL ST. OLIVEROS**  
 Chief, Administrative Division

Recommending Approval:

  
**Atty. JONATHAN T. VILLASOTO**  
 Deputy Executive Director/

Approved by:

  
**STELLA-ZIPAGAN BANAWIS**  
 Executive Director /

