* The KaGabay or "Katulong at Gabay sa Manggagawang may Kapansanan" Program which provides special assistance to occupationallydisabled workers (ODWs) aimed at facilitating their re-integration into the economic mainstream either through vocational skills training and placement assistance or through entrepreneurial training and assistance in the setting-up of micro enterprise or home-based business. The program also provides rehabilitation services (occupational or physical therapy) and rehabilitation appliances to disabled workers.

ECP Information Dissemination is mainly an information awareness program to emphasize upon workers and employers the need to mitigate, if not eliminate, the incidence of work-connected sickness, injuries and death. It also ensured that workers and employers are informed of their rights, benefits and privileges under the Employees' Compensation Program.

- * Development of Information Materials Project aims to ensure that reader-friendly IEC materials are continually developed and disseminated.
- Multimedia Information Dissemination aims to increase public awareness of the ECP through press releases published in newspapers, our website (http://www.ecc.gov.ph), our facebook (http://www. facebook.com.ecc.official) and through linkages with national and regional broadcast networks.
- * ECP Seminars involves the conduct of lectures and trainings at the ECC, at the workplaces, or at a venue stipulated by the requesting companies in coordination with the employers, the employees' union, DOLE, the Occupational Safety and Health Center (OSHC) and other agencies/organizations.
- The Public Assistance Program which involves personalized assistance extended to walk-in clients who come to the Public Assistance Center for help regarding their EC claims and other related concerns.

The **Support Services** provides the most essential programs, projects and activities:

Technical Support for Policy/Program Development focuses on the continuing review of existing policies and programs with the end in view of making them responsive to the changing demands of the times without deviating from the basic mandate as defined in PD 626, as amended, and other subsequent issuances. The more important programs, projects and activities under this KRA are:

- * The Database Build-up Program which ensures that all the necessary information relative to policy review as well as program implementation are available at all times.
- The continuing review of Policies, Rules and Regulations on the ECP for the purpose of making them relevant and effective.
- * The State Insurance Fund (SIF) Monitoring which involves, among others, an in-depth analysis of the disbursements from the SIF to meet the compensatory claims of employees for their workrelated sickness, injury or death. The aim is to safeguard the viability of the SIF.

The **Finance Support Service** processes and records all budgetary and financial management matters of the Commission. It institutes improvements in accounting systems and in the financial controls consistent with the needs of management, accounting and auditing rules and regulations.

The **Administrative Support Service** provides the Commission with the vital support services relating to human resource development, supply management, property management and central records management.

* The **Continuous Service Improvement Program** makes sure that all programs, projects and activities being pursued by the office are constantly reviewed and improved to achieve optimum efficiency and effectiveness in implementation. Republic of the Philippines DEPARTMENT OF LABOR AND EMPLOYMENT EMPLOYEES' COMPENSATION COMMISSION ECC Bldg., 355 Sen. Gil J. Puyat Avenue, Makati City Tel. No. 899-4251 Loc. 227 and 228 Telefax: 897-7597 Website: www.ecc.gov.ph • Email: ecc_mails@yahoo.com Like us on Facebook: www.facebook.com/ecc.official



THE EMPLOYEES' COMPENSATION COMMISSION

THE EMPLOYEES' COMPENSATION COMMISSION

The Employees' Compensation Commission (ECC) is government agency mandated by law to provide meaningful and appropriate compensation to workers in the event of work-related contingencies. Its main functions are to formulate policies and guidelines for the effective implementation of the Employees' Compensation Program (ECP), to review and decide on EC claims denied by the Systems (SSS and GSIS) and to initiate policies and programs towards adequate occupational health and safety and accident prevention in the work environment.

The ECC is a government corporation attached to the Department of Labor and Employment (DOLE) for policy coordination and guidance.

As an organization, the ECC is composed of the Commission Proper and the Secretariat.

The Commission Proper has eight (8) members, six (6) are ex-officio, and two (2) are appointed by the President for a fixed term of office. These are:

- (a.) The Secretary of Labor and Employment as Chairperson;
- (b.) The SSS President and Chief Executive Officer;
- (c.) The GSIS President and General Manager;
- (d.) The Chairman of the Philippine Health Insurance Corporation;
- (e.) The Chairman of the Civil Service Commission;
- (f.) The Executive Director of the ECC Secretariat;
- (g.) The Employees' Representative; and
- (h.) The Employers' Representative.

Six (6) divisions of the ECC Secretariat:

- 1. Appeals Division;
- 2. Policy, Programs and Systems Management Division;
- Work Contingency Prevention and Rehabilitation Division;
- 4. Information and Public Assistance Division;
- 5. Finance Division, and
- 6. Administrative Division.

CORPORATE VISION

"A nationally-acclaimed institution in social security promotion that is in full control of the Employees' Compensation Program (ECP), managing a sound, strong, and wisely invested State Insurance Fund (SIF) and delivering promptly, effectively and efficiently to the Filipino worker a comprehensive package of services and benefits for work-connected contingencies through pro-active, humane and dynamic policies, programs and activities."

OUR MISSION

The ECC champions the welfare of the Filipino workers.

Its mission is to:

- Build and sustain among employees and employers a culture of safety and healthful environment in workplace;
- Ensure at all times that workers are informed of their rights, benefits and privileges under the Employees' Compensation Program;
- Develop and implement innovative policies, programs and projects that meet the needs of workers with work-connected contingencies;
- * Promptly and fairly resolve all cases brought before it;
- Restore dignity and self-esteem among occupationally-disabled workers (ODWs); and
- * Safeguard the integrity of the State Insurance Fund.

KEY RESULT AREAS (KRAs)

The ECC has four (4) Key Result Areas. These are: (1) ECC Appealed Claims Disposition, (2) Rehabilitation Services, (3) ECP Information Dissemination Services, (4) Support Services (Technical Support for Policy / Program Development, Finance Services and Administrative Services)

The EC Claims Disposition focuses on the need to ensure the prompt and expeditious settlement of all EC claims whether filed at the Systems or on appeal at the Commission. Among the important Programs, Projects and Activities (PPAs) under this KRA are:

- * The continuing meetings with the Systems which aims to discuss, clarify and solve issues that crop up from time to time to ensure that the claims of workers are settled promptly and in the most workerfriendly manner.
- * The Appealed Cases Disposition Program which ensures that all appealed cases with complete documents are settled within forty (40) working days.
- * The EC Case Digest and Precedent Setting Decisions Monitoring Program which keep track of the ECC decisions appealed to the Court of Appeals and the Supreme Court. The higher court's decisions on EC appealed cases are useful guides to the ECC and the Systems' lawyers who are recipients of the synopses/abstracts of these precedent setting decisions.

The Rehabilitation of ODWs has the primary objective of helping bring back occupationally-disabled workers (ODWs) into the economic mainstream as productive members of society. The more important programs under the KRA are:

* The ECC-Quick Response Program which ensures the presence of a team from the ECC within fortyeight (48) hours from the outbreak of a compensable disease or the occurrence of a major work accident in a particular workplace to provide the victims or their families with psycho-social counseling and information or assistance in the filing of the appropriate EC claims.