



REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
 Malacñang, Manila

CORPORATE OPERATING BUDGET
 Calendar Year 2013

TO: EMPLOYEES' COMPENSATION COMMISSION and OCCUPATIONAL SAFETY AND HEALTH CENTER (ECC-OSHC)

Your Corporate Operating Budget (COB) for Calendar Year 2013 per ECC Referendum Resolution No. 13-03-07 and OSHC Board Resolution No. 2013-02-01 dated March 18, 2013 and February 15, 2013, respectively, submitted pursuant to Section 6 of Executive Order (E.O.) No. 518, series of 1979 and Section 19, Chapter 3, Book VI of E.O. No. 292, series of 1987, is hereby approved for a total of **TWO HUNDRED THIRTY SEVEN MILLION SIX HUNDRED EIGHTY FIVE THOUSAND PESOS ONLY, (P237,685,000)**, details of which are shown below:

| PARTICULARS | PROPOSAL (a) | APPROVED (b) | VARIANCE (c=b-a) | REMARKS |
|--|----------------------|----------------------|-----------------------|---------|
| TOTAL SOURCES: | P 274,423,000 | P 274,423,000 | P - | |
| Corporate Funds | 274,423,000 | 274,423,000 | a/ - | |
| Employees' Compensation Commission (ECC) | 129,646,000 | 129,646,000 | - | |
| State Insurance Fund (SIF) | 93,494,000 | 93,494,000 | - | |
| Income/Retained Earnings | 36,152,000 | 36,152,000 | - | |
| Occupational Safety and Health Center (OSHC) | 144,777,000 | 144,777,000 | - | |
| SIF | 109,308,000 | 109,308,000 | - | |
| Income/Retained Earnings | 35,469,000 | 35,469,000 | - | |
| TOTAL USES: | P 247,698,000 | P 237,685,000 | P (10,013,000) | |
| Personal Services (PS) | 112,869,000 | 111,948,000 | (921,000) b/ | |
| ECC | 53,252,000 | 52,404,000 | (848,000) | |
| OSHC | 59,617,000 | 59,544,000 | (73,000) | |
| Maintenance & Other Operating Exp. (MOOE) | 96,779,000 | 87,687,000 | (9,092,000) c/ | |
| ECC | 43,088,000 | 37,984,000 | (5,104,000) | |
| OSHC | 53,691,000 | 49,703,000 | (3,988,000) | |
| Capital Outlays (CO) | 38,050,000 | 38,050,000 | d/ - | |
| ECC | 6,650,000 | 6,650,000 | - | |
| OSHC | 31,400,000 | 31,400,000 | - | |
| Excess / (Shortfall) | P 26,725,000 | P 36,738,000 | P 10,013,000 | |

Footnotes:

a/ To be sourced from the 12% loading fund of SIF from SSS and GSIS and internally generated funds.

b/ The variance of P921,000 refers to the following:

| | ECC | OSHC | TOTAL | REMARKS |
|---|------------------|-----------------|------------------|--|
| Salaries, Permanent | | 3,000 | 3,000 | Excess in the computation |
| Year-end Bonus | 214,000 | | 214,000 | Limited to one month salary per employee |
| Per diem | 46,000 | | 46,000 | Limited to 2 appointive Board mem. |
| Rice Allowance Subsidy | 12,000 | | 12,000 | Limited to P1,500/mo. x 12 mos. x 21 positions |
| Life and Retirement Insurance Premium | 540,000 | 1,000 | 541,000 | Pegged at 12% of total salaries |
| Employee Compensation Insurance Premium | 11,000 | | 11,000 | Limited to P100/mo. x 12 mos. x authorized positions |
| PAG-IBIG Contributions | 11,000 | | 11,000 | Limited to P100/mo. x 12 mos. x authorized positions |
| PhilHealth Insurance Premiums | 14,000 | 69,000 | 83,000 | Excess in the computation made |
| TOTAL | P 848,000 | P 73,000 | P 921,000 | |

c/ MOOE level is computed considering actual/audited expenses for the previous years and the effects of inflation.

EMPLOYEES' COMPENSATION COMMISSION and OCCUPATIONAL SAFETY AND HEALTH CENTER (ECC-OSHC)

d/ CO is intended for the following:

| | ECC | OSHC | TOTAL |
|--|--------------------|---------------------|---------------------|
| IT Equipment | P 650,000 | P 5,500,000 | P 5,500,000 |
| Furnitures, Fixtures, Office & Training Equip. | 4,500,000 | 21,600,000 | 22,250,000 |
| Building Improvement | 4,500,000 | 4,300,000 | 8,800,000 |
| Motor Vehicle | 1,500,000 | | 1,500,000 |
| TOTAL | P 6,650,000 | P 31,400,000 | P 38,050,000 |

The authority to purchase motor vehicles shall be acted upon separately, once the necessary supporting documents are submitted, (i.e. specification/description of motor vehicles to be purchased, cost, deployment, justification and inventory of existing motor vehicles).

The approval of the COB shall be subject to the following conditions:

1. All expenditures, whether for current operating expenditures or COs, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and National Government budgetary support either in the form of subsidy, equity or loans outlay.
2. Disbursement for personnel allowances/benefits shall be subject to the pertinent compensation laws, rules and regulations, including E.O. Nos. 7 and 24 dated September 8, 2010 and February 10, 2011, respectively. Such expenditures shall also be conditioned on the relevant General Provisions of Republic Act (R.A.) No. 10352, the FY 2013 General Appropriations Act (ex. Representation and Transportation Allowance under Section 45, General Provisions), or any specific law or approval of the President of the Philippines or Secretary of Budget and Management, as the case maybe.
3. Disbursements for extraordinary and miscellaneous expenses shall be subject to Section 23, General Provisions of R.A. No. 10352.
4. For equipment items per Annual Equipment Procurement Program that require specific clearance/approval from the Agencies concerned (ex. National Computer Center for information technology equipment and Office of the President/Department of Budget and Management/Supervising Department for motor vehicles), the same shall be secured before acquisition thereof in accordance with Corporate Budget Circular No. 17 dated February 9, 1996, National Budget Circular Nos. 446 & 446-A dated November 24, 1995 and January 30, 1998, respectively; Budget Circular No. 2010-2 dated March 1, 2010, Administrative Order (A.O.) No. 233 dated August 1, 2008, Office of the President Memorandum Circular No. 9 dated December 14, 2010 and A.O. No. 15 dated May 25, 2011, among others.
5. The fiscal discipline measures prescribed under A.O. No. 103 dated August 31, 2004 shall be observed.
6. It is understood that this approval does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of law.
7. The pertinent laws, rules and regulations including those on compensation, procurement, budgeting, accounting and auditing shall be strictly followed. Compliance with all existing laws, rules and regulations shall be the responsibility of the implementing government corporation.

Recommending Approval:

Lorenzo C. Drapete
LORENZO C. DRAPETE
 Director, BMB - F

Approved by:

By authority of the Secretary:

Luiz M. Cantor
LUZ M. CANTOR
 Assistant Secretary

Date: **OCT 09 2013**

COB No. F4-13-0040

cc: The Chairman
 Board of Trustees, ECC/OSHC

Assistant Commissioner Lourdes M. Castillo
 Commission on Audit (COA) - Central Office
 COA Building, Quezon City

The Resident Auditor
 COA - ECC/OSHC

Department of Budget and Management
 BTS



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