

Republic of the Philippines
Department of Labor and Employment

EMPLOYEES COMPENSATION COMMISSION
AGING SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of March 31, 2020

Ref	Name	Reference		Particulars	Ph Debit	Ph Credit	Balance	Amount Due						Demand letter (DL)	
		Date	Check No.					Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 Years	Over 3 years & Above	Date Issued	No. of DL Issued
1	Yolanda Yamson	1/7/2020	3027833	Revolving fund for meeting expenses	4,900.00		4,900.00		4,900.00					Note:	
2	Necita Monteros	1/7/2020	3027853	Revolving fund for HR activities	100,000.00		100,000.00		100,000.00					Cash advances issued as revolving fund are subject to replenishment and are to be liquidated at year-end.	
3	Dianne Lilibeth Bautista	1/7/2020	3027834	Revolving fund for Board meeting exp.	4,900.00		4,900.00		4,900.00						
4	Ma. Cristina Vicencio	1/7/2020	3027832	Revolving fund for REU expenses	4,900.00		4,900.00		4,900.00						
5	Jorge Eria	1/7/2020	3027837	transportation											
				Revolving fund for messengerial and courier expenses	20,000.00		20,000.00		20,000.00						
6	Dianne Kriselle Quinlog	1/7/2020	3027836	Revolving fund for QRP expenses	30,000.00		30,000.00		30,000.00						
7	Analiza Chua	1/7/2020	3027852	Revolving fund for supplies, gasoline, toll fees, petty expenses	100,000.00		100,000.00		100,000.00						
8	Alvin Garcia	1/7/2020	3027851	Revolving fund for in-house seminars											
				R-7-13, CAR	100,000.00		100,000.00		100,000.00						
9	Raymond Banaga	1/7/2020	3027838	Revolving fund for QRP - Region	20,000.00		20,000.00		20,000.00						
10	Albert Casalme	1/8/2020	3027830	Revolving fund for courier expenses	12,000.00		12,000.00		12,000.00						
				Regions											
11	Jayreeze Cañedo	1/9/2019	3027868	Revolving fund for in-house seminars	100,000.00		100,000.00		100,000.00						
				IPAD -MM,regions											
12	Veronica Curimao	1/15/2020	3027990	Revolving fund for Starter Kit of PWRDs	100,000.00		100,000.00		100,000.00						
				Regions											
13	Aniceta Misa	1/15/2020	3027975	Revolving fund for Acilliary procedures of PWRDs	15,000.00		15,000.00		15,000.00						
14	E. Patrice Jamaine Barron	1/17/2020	3028014	Revolving fund for TRC meetings expenses	12,000.00		12,000.00		12,000.00						

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Note: March 17 to April 30, 2020 - Metro Manila under Enhance Community Quarantine (ECQ) due to Covid 19 Pandemic


MARIA TERESA M. URBANO
Chief, Finance Division


STELLA ZIPAGAN-BANAWIS
Executive Director

Date: July 3, 2020