



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
EMPLOYEES' COMPENSATION COMMISSION
4th & 5th Floors, ECC Building, 355 Sen. Gil J. Puyat Avenue, City of Makati



Management System
ISO 9001:2015



Tel. No. 899-4251, 899-4252 • Fax. No. 897-7597 • E-mail: info@ecc.gov.ph • Website: http://www.ecc.gov.ph

STATUS/PROGRESS REPORT ON QMS
4th Quarter 2019



Office/Agency: **EMPLOYEES' COMPENSATION COMMISSION** Date Accomplished: **December 26, 2019**

I. STATUS

ACCOMPLISHMENTS	ON-GOING ACTIVITIES	REMARKS
1. Updating of the functional quality objectives (FQO) of different processes continued	Continued monitoring of functional quality objectives of different processes	
2. QMS Internal Audit on October 17, 21-25, 28, 2019 and November 4-8, 25, 2019 was conducted by the ECC QMS Audit Team with 0 NC, 20 Good Points and 53 Observations and Recommendations as Opportunities for Improvement	Preparation for Recertification Audit compliant to the requirements of the ISO 9001:2015 standard	
3. a. Management Review meeting on October 3 and November 27, 2019 conducted b. Minutes of Management Review Meetings prepared and approved		
4. Coordination with TÜV Rheinland Philippines, Inc. on the 2 nd Follow-up Audit compliant to the requirements of the ISO 9001:2015 standard facilitated		
5. Delta checklist on the 2 nd Follow-Up Audit compliant to the requirements of the ISO 9001:2015 standard required by ECC certifying body, TÜV Rheinland Philippines, Inc. prepared and submitted		
6. ECC certifying body, TÜV Rheinland Philippines, Inc. conducted 2 nd Follow-Up Audit compliant to the requirements of the ISO 9001:2015 standard on December 11, 2019 with Zero (0) Non Conformity, 9 positive findings, and 6 Observations and Opportunities for Improvement.		

II. ALLOTTED BUDGET FOR THE PROJECT

- i. Certifying Body Fee
- ii. Others (Training-workshops and miscellaneous expenses)

: P200,000.00

: P50,000.00

OFFICE OF THE DIRECTOR
FINANCIAL AND MANAGEMENT SERVICE
DEPARTMENT OF LABOR AND EMPLOYMENT

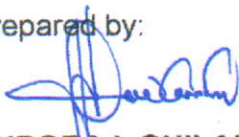
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III. NEXT STEPS/TARGET TIMELINES

ACTIVITIES	TARGET DATE OF COMPLETION	REMARKS
♦ Maintenance of ECC QMS	2020 (monthly)	
♦ Training on QMS (per ECC Training Plan)	2 nd – 3 rd Quarter 2020	
♦ QMS Internal Audit	4 th Quarter 2020	
♦ Management Review Meeting	2 nd and 4 th Quarter 2020	
♦ Recertification Audit of certifying body for ISO 9001:2015	4 th Quarter 2020	

Prepared by:


AURORA I. QUILANDRINO
QMR & Chief, PPSMD

Noted by:


Atty. JONATHAN T. VILLASOTO
Deputy Executive Director



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STATUS/PROGRESS REPORT ON QMS
3rd Quarter 2019

Office/Agency: EMPLOYEES' COMPENSATION COMMISSION Date Accomplished: 01 October 2019

I. STATUS

ACCOMPLISHMENTS	ON-GOING ACTIVITIES	REMARKS
1. Results of Recertification Audit under ISO 9001:2015 monitored — Recommendations and Opportunities for Improvement — Functional Quality Objectives of different processes Objectives (FQOs) — Risk and Opportunities	Preparation for QMS Internal Audit on-going	
2. QMS manuals updated		
3. QMS Seminar-workshop entitled: "Internal Quality Audit based on ISO 9001:2015 Standard" attended by one ECC employee conducted by Philippine Trade Training Center on 10-11 September 2019 facilitated		

II. ALLOTTED BUDGET FOR THE PROJECT

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|--|---------------|
| i. Certifying Body Fee | : P200,000.00 |
| ii. Others (Training-workshops and miscellaneous expenses) | : P50,000.00 |

III. NEXT STEPS/TARGET TIMELINES

ACTIVITIES	TARGET DATE OF COMPLETION	REMARKS
• Training on QMS (per ECC Training Plan)	2 nd Quarter 2019	
• QMS Internal Audit	4 th Quarter 2019	
• Management Review Meeting	3 rd and 4 th Quarter 2019	
• Surveillance Audit of certifying body for ISO 9001:2015	4 th Quarter 2019	

Prepared by:

AURORA I. QUILANDRINO
QMR & Chief, PPSMD

Noted by:

STELLA ZIPAGAN-BANAWIS
Executive Director

OFFICE OF THE DIRECTOR FINANCIAL AND MANAGEMENT SERVICE DEPARTMENT OF LABOR AND EMPLOYMENT
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DEPARTMENT OF LABOR AND EMPLOYMENT
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certification
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STATUS/PROGRESS REPORT ON QMS
2nd Quarter 2019

Office/Agency: **EMPLOYEES' COMPENSATION COMMISSION** Date Accomplished: **02 July 2019**

I. STATUS

ACCOMPLISHMENTS	ON-GOING ACTIVITIES	REMARKS
1. Results of Recertification Audit under ISO 9001:2015 monitored — Recommendations and Opportunities for Improvement — Functional Quality Objectives of different processes Objectives (FQOs) — Risk and Opportunities		
2. QMS manuals for selected ECC-Regional Extension Units (ECC-REUs) prepared		
3. QMS Seminar-workshop entitled: "ISO 9001:2015 Quality Management System Foundation" attended by one ECC employee conducted by SGS Academy on May 20, 2019 facilitated		

II. ALLOTTED BUDGET FOR THE PROJECT

- i. Certifying Body Fee : P200,000.00
- ii. Others (Training-workshops and miscellaneous expenses) : P50,000.00

III. NEXT STEPS/TARGET TIMELINES

ACTIVITIES	TARGET DATE OF COMPLETION	REMARKS
♦ Training on QMS (per ECC Training Plan)	2 nd Quarter 2019	
♦ QMS Internal Audit	4 th Quarter 2019	
♦ Management Review Meeting	3 rd and 4 th Quarter 2019	
♦ Surveillance Audit of certifying body for ISO 9001:2015	4 th Quarter 2019	

Prepared by:

AURORA I. QUILANDRINO
QMR & Chief, PPSMD

Noted by:

STELLA ZIPAGAN BANAWIS
OFFICE OF THE DIRECTOR
FINANCIAL AND MANAGEMENT SERVICE
DEPARTMENT OF LABOR AND EMPLOYMENT

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STATUS/PROGRESS REPORT ON QMS 1st Quarter 2019

Office/Agency: **EMPLOYEES' COMPENSATION COMMISSION** Date Accomplished: April 12, 2019

I. STATUS

ACCOMPLISHMENTS	ON-GOING ACTIVITIES	REMARKS
1. ISO 9001:2015 Certificate Register No.01 100 1432634 issued by ECC certifying body, TÜV Rheinland Philippines, Inc. valid from 04 February 2018 to 03 February 2021 for Recertification 2015	Preparation of identified ECC-Regional Extension Units for inclusion in the scope of certification	
2. Results of Recertification Audit under ISO 9001:2015 monitored — Recommendations and Opportunities for Improvement — Functional Quality Objectives of different processes Objectives (FQOs) — Risk and Opportunities	Maintenance of QMS (monthly)	

II. ALLOTTED BUDGET FOR THE PROJECT

- | | |
|--|---------------|
| i. Certifying Body Fee | : P200,000.00 |
| ii. Others (Training-workshops and miscellaneous expenses) | : P50,000.00 |

III. NEXT STEPS/TARGET TIMELINES

ACTIVITIES	TARGET DATE OF COMPLETION	REMARKS
♦ Training on QMS (per ECC Training Plan)	2 nd Quarter 2019	
♦ QMS Internal Audit	4 th Quarter 2019	
♦ Management Review Meeting	2 nd and 4 th Quarter 2019	
♦ Surveillance Audit of certifying body for ISO 9001:2015	4 th Quarter 2019	

Prepared by:

AURORA I. QUILANDRINO
QMR & Chief, PPSMD

Noted by:

STELLA ZIPAGAN-BANAWIS

Executive Director

OFFICE OF THE DIRECTOR
FINANCIAL AND MANAGEMENT SERVICE
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ID: 310001549



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STATUS/PROGRESS REPORT ON QMS
2nd Quarter 2018



Office/Agency: **EMPLOYEES' COMPENSATION COMMISSION** Date Accomplished: July 3, 2018

I. STATUS

ACCOMPLISHMENTS	ON-GOING ACTIVITIES	REMARKS
1. Monitoring on the results of Recertification Audit under ISO 9001:2015 continued — Recommendations and Opportunities for Improvement — Monitoring and review of Functional Quality Objectives (FQOs) — Evaluation of the effectiveness of the QMS	Preparation for QMS Internal Audit on-going	
2. Updating of the functional quality objectives (FQO) of different processes continued	Continued monitoring of functional quality objectives of different processes	
3. QMS Seminar-workshops entitled: "QMS Audit Using ISO 9001:2015" attended by 20 ECC employees conducted by Rosehall Consultancy Services, Inc. on May 15-17, 2018 facilitated		

II. ALLOTTED BUDGET FOR THE PROJECT

- i. Certifying Body Fee : P200,000.00
- ii. Others (Training-workshops and miscellaneous expenses) : P50,000.00

III. NEXT STEPS/TARGET TIMELINES

ACTIVITIES	TARGET DATE OF COMPLETION	REMARKS
• Maintenance of ECC QMS	2018 (monthly)	
• Training on QMS (per ECC Training Plan)	1 st Quarter 2018	
• QMS Internal Audit	4 th Quarter 2018	
• Management Review Meeting	4 th Quarter 2018	
• 1 st Certification 2015 Surveillance Audit of certifying body for ISO 9001:2015	4 th Quarter 2018	

Prepared by:

Noted by:

AURORA I. QUILANDRINO

QMR & Chief, PPSMD



STELLA ZIPAGAN-BANAWIS

Executive Director

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