



**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 BONCODIN HALL, GEN. SOLANO ST., SAN MIGUEL, MANILA

**CORPORATE OPERATING BUDGET**  
 Fiscal Year 2019

**To: Employees Compensation Commission (ECC)**

Your Corporate Operating Budget (COB) for FY 2019 per ECC's Board Resolution No. 18-12-39 dated December 20, 2018 submitted pursuant to Section 6 of Executive Order (EO) No. 518, series of (s.) 1979 and Section 19, Chapter 3, Book VI of EO No. 292, s. 1987 and as reiterated in Corporate Budget Circular (CBC) No. 22 dated December 1, 2016, is hereby approved for a total of **SIX HUNDRED NINE MILLION EIGHT HUNDRED THIRTY-FOUR THOUSAND PESOS ONLY (P609,834,000)**, details of which are shown below:

PARTICULARS	PROPOSAL	APPROVED	VARIANCE
<b>TOTAL SOURCES:</b>	<b>P 685,460,000</b>	<b>P 685,460,000</b>	<b>P -</b>
Corporate Funds			
State Insurance Fund	395,424,000	395,424,000	-
Other Income	27,599,000	27,599,000	-
Retained Earnings	262,437,000	262,437,000	-
Of which:			
Occupational Safety and Health Center (OSHC)	361,438,000	361,438,000	-
State Insurance Fund	259,924,000	259,924,000	-
Other Income	15,145,000	15,145,000	-
Retained Earnings	86,369,000	86,369,000	-
<b>TOTAL USES:</b>	<b>P 657,160,000</b>	<b>P 609,834,000</b>	<b>P (47,326,000)</b>
Personnel Services	166,624,000	161,056,000	(5,568,000) a/
Maintenance and Other Operating Expenses	383,755,000	341,997,000	(41,758,000) b/
Capital Outlays	106,781,000	106,781,000	c/ -
Of which:			
OSHC	345,592,000	312,628,000	(32,964,000)
Personnel Services	88,612,000	87,025,000	(1,587,000)
Maintenance and Other Operating Expenses	176,811,000	145,434,000	(31,377,000)
Capital Outlays	80,169,000	80,169,000	-
<b>Excess/(Shortfall)</b>	<b>P 28,300,000</b>	<b>P 75,626,000</b>	<b>P (47,326,000)</b>

Particulars	ECC	OSHC	Total	Remarks
a/ The variance refers to the following:				
Basic Salary, Permanent	2,577,000	833,000	3,410,000	Only 30% of thirteen (13) and fourteen (14) unfilled positions of the ECC and OSHC, respectively, were approved
PERA	216,000	72,000	288,000	
Uniform/Clothing Allowance	54,000	18,000	72,000	
Mid-Year Bonus	215,000	69,000	284,000	
Year-End Bonus	215,000	69,000	284,000	
Cash Gift	45,000	15,000	60,000	
Subsistence Allowance		54,000	54,000	
Laundry Allowance		6,000	6,000	
Hazard Pay	4,000	208,000	212,000	
PEI	45,000	15,000	60,000	
RLIP	307,000	101,000	408,000	
ECIP	11,000	3,000	14,000	
Pag-I.B.I.G. Contributions	11,000	3,000	14,000	
Philhealth Contributions	43,000	13,000	56,000	
Loyalty Cash Award	130,000		130,000	Rates based on Civil Service Commission (CSC) Memorandum Circular (MC) No. 06, s. 2002 Officials with assigned vehicles shall not be entitled to transportation allowance
RATA	108,000	108,000	216,000	
<b>Total</b>	<b>P 3,981,000</b>	<b>1,587,000</b>	<b>5,568,000</b>	



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Particulars	ECC	OSHC	Total	Remarks
b/ The variance refers to the following:				
Supplies and Materials	3,400,000	133,000	3,533,000	Recommendation is based on the higher amount between the FYs 2017 audited and 2018 actual/estimate, plus effect of inflation
Utility Expenses	1,443,000	243,000	1,686,000	
Communication Expenses	1,091,000		1,091,000	
Repairs and Maintenance	2,198,000	477,000	2,675,000	
Advertising Expenses		23,266,000	23,266,000	
Representation Expense		6,513,000	6,513,000	
Taxes, Duties and Licenses		16,000	16,000	
Fidelity Bond Premiums	4,000		4,000	
Insurance Expense	61,000	723,000	784,000	
Transportation Expenses	72,000		72,000	
Membership, Dues and Contributions	95,000		95,000	
Subscription Expenses	17,000	6,000	23,000	
Other MOOE	2,000,000		2,000,000	
<b>Total</b>	<b>P 10,381,000</b>	<b>31,377,000</b>	<b>41,758,000</b>	

c/ CO is intended for the following:

Buildings and Other Structures Outlay	11,923,000	39,800,000	51,723,000
ICT Equipment	3,941,000		3,941,000
Machinery and Equipment Outlay	4,223,000	30,526,000	34,749,000
Office Equipment, Furniture and Fixtures	2,025,000	9,843,000	11,868,000
Transportation Equipment Outlay	4,500,000		4,500,000 *
<b>Total</b>	<b>P 26,612,000</b>	<b>80,169,000</b>	<b>106,781,000</b>

\* Authority to purchase one (1) unit of mini-bus was approved by the DBM on October 26, 2018.

Notwithstanding the above indicated variances in PS, MOOE and CO, the ECC and OSHC have the flexibility to modify its utilization within the DBM-approved budget level for each allotment class for items funded out of corporate funds.

The following conditions shall be observed and complied with:

1. All expenditures, whether for current operating expenditures or CO, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and National Government budgetary support either in the form of subsidy, equity or loans outlay.
2. Any increase in the approved principal COB in the course of the budget year, as may be warranted by additional corporate receipts, shall require the submission of a supplemental COB to cover the additional expenditures.
3. This approval shall not be construed as an authorization for specific expenditure items under PS which requires prior approval of the Office of the President (OP). Disbursements for personnel services shall be subject to the pertinent compensation laws, rules and regulations, including EO Nos. 7 (s. 2010), 24 (s. 2011) and 201 (s. 2016). Such expenditures shall be consistent with EO No. 76, s. 2012 and also be conditioned on the relevant General Provisions (GP) of FY 2019 National Expenditure Program (NEP)/General Appropriations Act (GAA) or any specific law or approval of the President of the Philippines or Secretary of Budget and Management, as the case maybe.
4. Disbursements for Extraordinary and Miscellaneous Expenses (EME) and other MOOE expenditures shall be subject to relevant provision of the annual NEP/GAA.
5. Collective Negotiations Agreement (CNA) may be granted to qualified personnel subject to the relevant provisions of the annual NEP/GAA and policies, rules and regulations issued by the DBM.





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6. Equipment outlays included in the Annual Equipment Procurement Program that require specific clearance/approval from the departments/agencies concerned (e.g., Department of Information and Communications Technology (DICT) - ICT Office (ICTO), particularly for MITHI Steering Committee, for information technology equipment and OP/DBM/Supervising Department for procurement of motor vehicles), the same shall be secured before acquisition thereof in accordance with CBC No. 17 dated February 9, 1996, BC Nos. 2019-2 and 2017-1 dated March 4, 2019 and April 26, 2017, respectively, OP Memorandum Circular No. 9 dated December 14, 2010 and Administrative Order (AO) No. 15 dated May 25, 2011, among others.
7. Electronic payment shall be observed in the disbursement of corporate and public funds. In cases when the adoption is impracticable, GOCC shall be allowed to continue with the existing payment scheme.
8. Notwithstanding the repeal of AO No. 103, existing laws, rules and regulations mandating the judicious and prudent use of government funds shall be observed. No irregular, unnecessary, extravagant, excessive and unconscionable expenses shall be incurred pursuant to AO No. 6 dated September 19, 2017.
9. It is understood that this review action does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of law.
10. Any and all officials or employees who will authorize, allow or permit, as well as those who are negligent in the performance of their duties and functions which resulted in the incurrence or payment of unauthorized and unlawful obligation or expenditure shall be personally liable to the government for the full amount committed or expended and subject to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of EO No. 292.

**Recommending Approval:**

  
**CARMENCITA P. MAHINAY**  
Director, BMB-C

**Approved:**

By Authority of the Secretary

  
**TINA ROSE MARIE L. CANDA**  
Undersecretary

Date: AUG 19 2019

COB No. C4-2019-0003

cc: The Chairman  
Board of Directors/Trustees, ECC-OSHC  
Assistant Commissioner Lourdes M. Castillo  
Commission on Audit (COA) - Central Office  
COA Building, Quezon City  
The Resident Auditor  
COA - ECC-OSHC

Department of Budget and Management  
BTS



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