

Curriculum Vitae

ATTY. JOSEFINA O. FORNILOS, CPA

Senior Vice President
Central Processing Group
Social Security System
East Avenue, Diliman, Quezon City



BASIC INFORMATION

Nationality : Filipino
Birthplace : Malvar, Batangas
Residence : Unit 9B Nordstrum
Residences Condominium
Malakas St., Q.C.
Birthdate : August 16, 1962
Gender : Female
Civil Status : Married

CONTACT INFORMATION

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EDUCATION

YEAR	COURSE	SCHOOL	HONORS/DISTINCTION
1989 – 1993	Bachelor of Laws	Far Eastern University, Manila	Salutatorian
1979 – 1983	Bachelor of Science in Commerce, Major in Accounting	Ortanez University, Quezon City	Cum Laude
1974 – 1978	High School	The Mabini Academy Lipa City	
1969 – 1974	Elementary	San Andres Elementary School, Malvar, Batangas	Valedictorian

WORK EXPERIENCE (SOCIAL SECURITY SYSTEM)

01/13/2016 – Present Sr. Vice President, Central Processing Group
01/21/2015 – 01/12/2016 Vice President/Designated OIC, Central Processing Division
11/13/2013 – 01/20/2015 Asst. Vice President/Designated OIC, Central Processing Division
03/13/1998 – 11/12/2013 Asst. Vice President, Northern Mindanao Division
09/27/1994 – 03/12/1998 Asst. Dept. Manager/Dept. Manager (Various Units)
04/01/1987 – 09/26/1994 Internal Audit Examiner/Audit Officer/Supervising Internal Auditor,
Internal Audit Service
04/01/1986 – 03/30/1987 Clerk (various units)
01/04/1984 – 03/30/1986 Contractual Employee

CIVIL SERVICE ELIGIBILITY/GOVERNMENT EXAMINATIONS PASSED

CPA Board Licensure Examination
Bar Examination
Career Executive Service

BRIEF DESCRIPTION OF FUNCTIONS

- Responsible for the formulation of the Group's plans, programs, deliverables and operating budget
- Ensure the efficient and effective implementation of such plans and programs and attainment of deliverables and commitments
- Oversees the overall operations of the Processing Centers nationwide
- Recommends policy, procedures and systems changes or enhancements in connection with the processing and payment of all types of benefits and maintenance of membership, contribution and loan repayment data

MAJOR ACHIEVEMENTS

- One of the pioneer internal auditors that set up the SSS Internal Audit Service Office
- Northern Mindanao
 - Improve the performance/attain the targets of the Division on coverage, collection and service delivery
 - Improve the image of the SSS in the region
 - Instituted reform measures in the filing/processing of benefit claims resulting to the elimination of fraudulent claims in the area
 - Enhanced employees' morale/efficiency, branches and employees of the division won various awards and recognitions from internal and external award giving bodies
 - Effectively managed crisis on SSS operations in the area and the employees affected by Typhoon Sendong
- Central Processing Group
 - Managed the implementation of the new reorganized structure of the processing centers
 - Oversees the implementation of the new electronic system in the payment of death, disability and retirement benefits (Benefits Workflow System)
 - Implemented reforms that normalized workload balance and improve processing time